

**DELAWARE DEPARTMENT OF JUSTICE  
JOB OPENING**

**Opening Date: October 15, 2020**

**Closing Date: October 26, 2020**

**DEPUTY ATTORNEY GENERAL**

**Department of Insurance, Administrative Law & Education Unit, Civil Division  
Kent or New Castle County**

**Description of Duties:**

The Delaware Department of Justice (“DOJ”), Civil Division, seeks a Deputy Attorney General to primarily represent the Delaware Department of Insurance (“DOI”). This is a hybrid position that will include criminal prosecutions of insurance fraud under Title 11 and general representation of the DOI on a variety of legal issues including insurance law, procurement, contract drafting and negotiation, contract compliance monitoring, labor and employment law, legislative drafting, administrative law and policy review. In summary, duties may include, but are not limited to:

- Filing indictments and prosecuting Title 11 insurance fraud cases;
- Advising DOI on all aspects of its function and operations, including compliance with Federal and State laws;
- Drafting, reviewing and negotiating a full range of legal documents, including administrative orders, procurement contracts and multi-state agreements;
- Representing DOI at administrative hearings, including disciplinary hearings for persons/entities licensed and regulated by DOI;
- Representing DOI in state court on appeals of administrative decisions;

Criminal prosecutions are anticipated to account for 20% of the workload for this position. Therefore, criminal litigation experience is preferred. This is a satellite position and will be primarily located in DOI’s New Castle County office, but will require travel to DOI’s Dover office as needed.

**Internal Applicants:** Please submit an updated Resume or summary of work experience to the Director of Human Resources, Deputy State Solicitor Patricia Davis, and Unit Head Jennifer Singh.

**External Applicants:** In order to be considered for this position, External applicants must submit Resume and the Delaware Department of Justice Application (please see link): <http://attorneygeneral.delaware.gov/executive/hr/job-application/>

**OR external applicants can mail Resume and the Delaware Department of Justice Application to: Delaware Department of Justice, Human Resources, 820 N. French Street, 6<sup>th</sup> Floor, Wilmington, DE 19801, OR E-mail to: [DOJHR@delaware.gov](mailto:DOJHR@delaware.gov) OR Fax to: 302-577-5866. EOE.**